

Mid Devon District Council

Cabinet

Thursday, 27 September 2018 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 25 October 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

| | |
|-----------------------|---|
| Cllr C J Eginton | Leader and Environment |
| Cllr R J Chesterton | Deputy Leader and Planning and Economic Regeneration |
| Cllr P H D Hare-Scott | Finance |
| Cllr C R Slade | Community Well Being |
| Cllr Mrs M E Squires | Working Environment and Support Services |
| Cllr R L Stanley | Housing |

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1. Apologies**
To receive any apologies for absence.
- 2. Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3. Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 4. Minutes of the Previous Meeting (Pages 5 - 12)**
Members to consider whether to approve the minutes as a correct record of the meeting held on 30 August 2018.
- 5. Exe Valley Area of Outstanding Natural Beauty (Pages 13 - 34)**
To consider a report of the Head of Planning, Economy and Regeneration regarding the feasibility of obtaining Area of Outstanding Natural Beauty (AONB) status for the Exe Valley.

6. **Review of Building Services Recharges Policy** (*Pages 35 - 52*)
Arising from a report of the Group Manager for Building Services, the Homes Policy Development Group has recommended that the revised Recharges Policy be approved.
7. **Review of Building Services Gas Safety Policy** (*Pages 53 - 70*)
Arising from a report of the Group Manager for Building Services, the Homes Policy Development Group has recommended that the revised Gas Safety Policy be approved subject to the following amendments providing legal clarification:
- a) Section 9.2 – remove the words ‘No mutual exchange is to take place’ from the second sentence.
 - b) Section 13.1 – Amend the penultimate sentence to read: After court action and we receive the Injunction Notice, where a tenant does not provide access, we will seek to commit the tenant to prison for contempt of Court. Remove the following words from the same sentence ‘...if necessary force entry into the property to carry out the safety check and leave the property secure.’
 - c) Section 13.2 – amend the wording of this section to read: ‘In addition to an injunction Mid Devon District Council may also seek possession of the property, which will run concurrently with the injunction.
 - d) Section 13.3 – Is an additional paragraph and reads: ‘The Council, provided it is in its interests to do so, will continue with the legal proceeding(s) to reach a successful conclusion.’
 - e) New Section 13.4 – insert new wording to state: ‘Under these circumstances it is the intention to ensure that a new LGSR is issued no longer than four months after the existing certificate has expired.’
 - f) The previous Section 13.4 to now become Section 13.5 and all numbers to follow thereafter as before.
8. **Neighbourhood Management Policy** (*Pages 71 - 82*)
Arising from a report of the Group Manager for Building Services, the Homes Policy Development Group has recommended that the revised Neighbourhood Management Policy be approved.
9. **Historic Local Improvement Schemes - recommendation from the Scrutiny Committee** (*Pages 83 - 114*)
Arising from a report of the Group Manager for Corporate Property and Commercial Assets, the Scrutiny Committee has made the following recommendation: that the work procedure detailed in paragraph 4 of the report be implemented.
10. **Customer Care Policy** (*Pages 115 - 124*)
Arising from a report of the Group Manager for Business Transformation and Customer Engagement, the Community Policy Development Group

has made the following recommendation: that the content of the revised Customer Care Policy be approved subject to:

Page 4 of the policy – Item 6, first bullet point to read:

- An office that is open 39½ hours a week - 9am – 5pm (Mon-Thu) and 9am – 4.30pm (Fri)

Page 6 - Appendix 1 – Telephone to Call Centre - Agreed Targets to read: 85% answered, the contact centre is staffed from 8.30am to 5.00pm, calls are put into a queue.

11. **Channel Access Strategy** (*Pages 125 - 148*)
To consider a report of the Group Manager for Business Transformation and Customer Engagement providing Members with the revised Channel Access Strategy: Creating Efficient Customer Channels to our Services.
12. **Financial Monitoring**
To receive a verbal report from the Deputy Chief Executive (S151) presenting a financial update in respect of the income and expenditure so far in the year.
13. **Performance and Risk** (*Pages 149 - 180*)
To consider a report of the Director of Corporate Affairs and Business Transformation providing Members with an update on the performance against the Corporate Plan and local service targets.
14. **Cabinet Member Decision**
To note that the Cabinet Member for Planning and Economic Regeneration has made the following decision that:

The Authority's Monitoring Report for 2017 be approved for publication.
15. **Notification of Key Decisions** (*Pages 181 - 194*)
To note the contents of the Forward Plan.

Stephen Walford

Chief Executive

Wednesday, 19 September 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.